

SPACE-AVAILABLE TRAVEL

DOD Regulation 4515.13-R

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DEFINITION AND SCOPE

- Space-available (Space “A”) travel is the specific program of travel allowing authorized passengers to occupy DoD aircraft seats which are surplus after all space-required passengers have been accommodated. Space “A” travel is allowed on a non mission interference basis only.

Purpose of the Space-Available Program

- Space “A” travel is a privilege (not an entitlement) which accrues to Uniformed Services members as an avenue of respite from the rigors of Uniformed Services duty. Retired Uniformed Services members are given the privilege in recognition of a career on active duty service.

Sign-up Procedures

- To compete for Space “A” travel, eligible personnel must sign up on the Space “A” roster in person or via the website.
- The original date and time of sign-up shall be documented and stay with the traveler until his or her destination is reached.
- Travel opportunity shall be afforded on an equitable basis to officers, enlisted personnel, civilian employees, and their accompanying dependents without regard to rank or grade, military or civilian, or branch of service.

Sign-up Procedures (cont..)

- All but Category VI passengers are automatically removed from the Space “A” register on expiration of leave, pass or after 45 days, whichever is sooner. Category VI passengers are removed from the list after 45 days.
- All Space “A” passengers dropped from the register may sign up again in their respective categories with a new date and time of sign up.

Categories of Travel and Priorities of Movement

- Categories. There are six categories of Space “A” travel. Space “A” travelers are placed in one of six categories based on their status (e.g., active duty Uniformed Service member, Retired military, etc.) and their situation (e.g., emergency leave, and ordinary leave, etc.).
- Once accepted for movement and that category of travel is closed, a Space “A” passenger may not be “bumped” by another Space “A” passenger, regardless of category.

Categories of Travel and Priorities of Movement (cont..)

- Priority of Movement. The numerical order of Space “A” categories indicates the precedence of movement between categories; e.g., travelers in Category I move before travelers in Category V.
- The order in which travelers are listed in a particular category does not indicate priority of movement in that category.

Destinations and Restrictions

- From Hawaii; Round trip Space “A” travel may be authorized to overseas stations, and to the Continental United States (CONUS).
- Individuals traveling to CONUS may travel on any CONUS leg segment (i.e., on a flight with enroute stops when no change of aircraft or mission is involved).

Travel for Unaccompanied Family Members

- Travel for unaccompanied dependents from CAT V to either CAT IV or CAT III may be accomplished under the following circumstances:
- CAT V to CAT IV:
 - Consecutive deployment dates of 120 days up to 365 days.

CAT V to CAT III:

- Consecutive deployment dates of greater than 365 days.

Travel for Unaccompanied Family Members Cont.....

- Unaccompanied dependents must have a letter signed by the command verifying command sponsorship and military member's deployment dates. Letter is to remain in the possession of the eligible dependent at all times.
- Eligible dependents may sign-up for Space A travel no earlier than 10 days prior to the military member's deployment. Space A travel may commence on the first day of military members deployment. Space A travel must be completed by the last day of military members deployment.
- Travel is good to/from CONUS and OCONUS locations, between CONUS locations, and within/between OCONUS theaters.

QUESTIONS?

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